

FPCMC PLANNING MEETING MINUTES

4/4/07

**Present:**

Attendees:

**Columbia County:**

Dennis Wittig  
 Cathy Karlo  
 Christine Vincent Lee  
 Erik Pritzl  
 Katie Parlier

**Jefferson County:**

Tom Schleitwiler  
 Sue Torum  
 Dan Gebuner  
 Barb Dehnut  
 Linda Langholff

**Sauk County:**

Sue Hebel  
 William Orth  
 Dan Brattset

**Washington County:**

Michael Bloedorn  
 Jim Strachota  
 Mary Knoeck  
 Doug Johnson

**Community Care, Inc.:**

Paul F. Soczynski  
 Stephanie Griggs

**Lutheran Social Services:**

Ed Kohl  
 Elaine Reis

**SEWAAA:**

John Schnabl  
 Brad Peele

**Solaris Management:**

Michael Schumacker  
 Michelle Jetzer

**Age AdvantAge AAA:**

Jayne Mullins

**Pathways to Independence:**

Susan Bohn  
 Jackie Wells  
 Darci Vickman

**Dodge County:**

Kathryn Ryan  
 David Titus  
 Ken Kamps  
 Denise Grabarkiewicz

**Marquette County:**

Carol Wright  
 Molli Huling  
 Sylvia Phillis  
 Jennifer Vote

**Sheboygan County:**

Joan Ketterman  
 Ann Wondergem

**Waukesha County:**

Jack Bodien  
 Russ Kutz  
 Don Maurer  
 Peter Schuler  
 Mary Smith  
 Steve Krafcheck

**Community Living Alliance:**

Todd Costello  
 David Sievert

**DHFS:**

Gail Propsom  
 Monica Deignan  
 Judith Frye  
 Diane Waller  
 Chuck Wilhelm

**Creatonomy:**

Priya Barnes

**WCA:**

Craig Thompson

**Opportunities, Inc.:**

Gina Groskepf  
 Linda Langhaff  
 Barbara Dehneit

**Green Lake County:**

Linda Van Ness  
 Suzi Giesen

**Ozaukee County:**

Robert Haupt  
 Frank Peterson  
 Anne Connors  
 Tom Meaux

**Walworth County:**

Lori Muzatko  
 Etty Wilberding  
 Andy Lamping  
 Linda Seemeyer

**Waushara County:**

Glenn Johnson  
 Jim Surprise  
 Kate Surprise  
 John Timmerman

**Elder Care of WI:**

Ken Eimers  
 Wayne Hagenbuch  
 Craig DuPont  
 Maggie McCullough

**ARC of Columbia County:**

Anita Ostergard  
 Jim Hoegemeier

**Citizens:**

Ken Ramminger

**VIP Services, Inc.:**

Joel Nelson  
 Nancy Ward

**VIP Services:**

Cindy Simonsen  
**Newoods, Inc. of WI**  
 Susan Winter

**Rainbow Hospice Care**

Karen Locke Carrig

1. Meeting was convened at 9:35 AM.
2. David Titus offered a few thoughts for the day.
3. There was no public comment at this time.
4. No changes or additions to the 3/21/07 minutes. They were approved and will be posted to the website.
5. Maggie McCullough, a consultant for Elder Care, was introduced to the committee. She has previously worked for Fond du Lac County. She helped develop/implement programs and gave a brief overview of what she has encountered.
6. IT Workgroup: Ken distributed proposal from Russ Lutz. Questions raised during the discussion were:
  - Will there be a new IT system (specific CMO system)?
  - Will there be other proposals?
  - Should Russ Lutz be used just as a consultant?
  - When should county case managers be trained (closer to date of implementation)?
  - How will data be entered?
  - Will the information between different in each county?

A conference call is scheduled for this Friday and these topics will be either discussed or another call will be scheduled.

ADRC Beacon Training with AAAs: The group discussed how to use the final grant money to link information with resources - on-site or web based training.

On-site: what would be the cost - presenter from Vermont (i.e. travel, lodging, etc.), per person, Space?

Web base: computers need to be compatible for the program; hand-ons training would be the Advantage?

The license fee is \$2,000 each year. There is also an annual renewal cost, but this includes technical support, updates for system, and multiple users. One requirement is that each county have one computer that can be linked. Synergy will have a website in the future that is universal for all to users. The main issue for discussion is that it is very crucial for the counties to use Beacon and to be trained properly. Some counties that have been using ADRC for a few years now are still having problems. It is a complex system and many times the trainers need to obtain information and get back to staff. Why is this happening? Should a state rep attend the next ADRC meeting?

Network Workgroup: There are four meetings scheduled with the first one on 4/11/07.

Finance Workgroup: there will be a conference call scheduled to establish standard rates. A baseline for each county will be helpful when contracts are drawn up. However, rates will not be the same for each county, but, the methodology will be.

7. Paul has not heard anything yet from CWAG regarding the Consumer Corps Training. An agenda was emailed. The list of names of attendees will be gathered by CWAG.
8. Website: It was reported there is an increase in the use of the website. Also that it is very important to keep it updated on a regular basis. FAQ's: Paul discussed the contents of some of the questions included in this section. Additional questions were given to him to be added. Will be updated to by the counties..

Training: There was a conference call yesterday. Evaluations were compiled regarding the outcome of the sessions and the majority were positive comments.

Once again the subject of having training for supervisors was discussed. It was decided that we need a business plan first before this can happen. Also discussed was the role of long-term nurses/public health nurse and training for them. Maggie from Elder Care mentioned that it is very helpful to have the local state legislator be involved as they will be receiving calls from providers/consumers with questions/concerns that may include dissatisfaction with the program. It was agreed that job descriptions of county employees and organization charts should be sent to Paul. Knowing the roles/duties of supervisors would benefit the CMO's to help develop a workable staffing plan with each county. Also knowing the ratio of supervisor to case managers; case managers to clients will help structure a customized plan for each county.

Power Point: this needs to be updated regarding county specifics before it is presented to boards again.

Questions regarding high statistic numbers (waiting list) is being questioned.

Cretonomy: the proposal will be taken to the Communication/Stakeholder Workgroup meeting next week.

9. ADRC Workgroup has a meeting scheduled for next Tuesday.

10. IT Workgroup had no other updates to discuss.

11. There have been letters and phone calls from other managed care organizations wanting to be part of our regional planning. It was agreed by the committee that there is no need for additional companies at this time. Paul will draft an RFP letter and present it at next meetings to the committee for approval to submit to the state. Comments/additions will be discussed at that time.

12. Next meeting is scheduled on 4/18/07.

13. Meeting was adjourned at 11:45 AM.