

FPCMC PLANNING MEETING MINUTES  
2/21/07

**Present:**

Attendees:

**Columbia County:**

Dennis Wittig  
 Cathy Karlo  
 Christine Vincent Lee  
 Erik Pritzl

**Jefferson County:**

Tom Schleitwiler  
 Sue Torum  
 Dan Gebuner  
 Barb Dehnut  
 Linda Langholff

**Sauk County:**

Sue Hebel  
 William Orth  
 Dan Brattset

**Washington County:**

Michael Bloedorn  
 Jim Strachota  
 Mary Knoeck

**Community Care, Inc.:**

Paul F. Soczynski  
 Stephanie Griggs

**Lutheran Social Services:**

Ed Kohl  
 Elaine Reis

**SEWAAA:**

John Schnabl

**Solaris Management:**

Michael Schumacker  
 Michelle Jetzer

**Age AdvantAge AAA:**

Jayne Mullins

**Pathways to Independence:**

Susan Bohn  
 Jackie Wells

**Dodge County:**

Kathryn Ryan  
 David Titus  
 Ken Kamps  
 Denise Grabarkiewicz

**Marquette County:**

Carol Wright  
 Molli Huling  
 Sylvia Phillis  
 Jennifer Vote

**Sheboygan County:**

Joan Ketterman  
 Ann Wondergem

**Waukesha County:**

Jack Bodien  
 Russ Kutz  
 Don Maurer  
 Peter Schuler  
 Mary Smith

**Community Living Alliance:**

Todd Costello  
 David Sievert

**DHFS:**

Gail Propsom  
 Monica Deignan  
 Judith Frye  
 Diane Waller

**Cretonomy:**

Priya Barnes

**Rainbow Hospice Care:**

Karen Locke Carrig

**Opportunities, Inc.:**

Gina Groskepf

**Green Lake County:**

Linda Van Ness  
 Suzi Giesen

**Ozaukee County:**

Robert Haupt  
 Frank Peterson  
 Anne Conners  
 Tom Meaux

**Walworth County:**

Lori Muzatko  
 Ety Wilberding

**Waushara County:**

Glenn Johnson  
 Jim Surprise  
 Kate Surprise  
 John Timmerman

**Elder Care of WI:**

Ken Eimers  
 Wayne Hagenbuch  
 Craig DuPont

**ARC of Columbia County:**

Anita Ostergard  
 Jim Hoegemeier

**Citizens:**

Ken Ramming

**VIP Services, Inc.:**

Joel Nelson  
 Nancy Ward

**VIP Services:**

Cindy Simonsen

1. Meeting was convened at 9:32 AM.
2. David Titus offered insight for the group's consideration of the day.
3. Introductions to new public attendees to the meeting including Susan Bohn & Julie Wells from the Waisman Center in Madison. The idea of having something in writing presented to consumers to show where we are at this time was brought up.
4. Minutes from 2/7/07 were approved and will be posted to the website.
5. There was a teleconference on 2/16/07 with the state. CMS may require that the CMO's start Partnership at the beginning of the year. This was discussed in detail and solutions sought.

Paul (Community Care) walked the members through the handout on the timeline summary. The first question that was raised was if once approved by County Boards, can counties submit ADRC applications at any time or is there going a sequence based on funding available required? Gail Propsom (DHFS) indicated that counties might submit at anytime, but to contact the Bureau first. This timeline was designed to help counties keep on track. The time line for most items listed would be the latest date to maintain the timeline for overall implementation. Ideally, by June of 2007 the resolution by all county boards should be done. One resolution format can be used by all counties instead of recreating a new one. Paul will e-mail a copy of resolution to all members for VMO implementation. The subject of MOU's was discussed, which also could be the same for all counties. Paul will send out information on Kenosha MOU format. Individual county differences would need to be considered. CMS needs contracts with DHFS completed by October 2007 for any expansion of Partnership. This is being negotiated between DHFS and CMS.

The memo from Kevin Hayden, Secretary, was redistributed explaining the governor's budget proposal. The members agreed to invite to the 3/21/07 a meeting with Chuck Wilhelm and Craig Thompson to discuss the tax levy/community aids buy out proposal. Dave Titus will set this up.

6. Ed Kohl ((Lutheran Social Service) reported on the grant money. So far approximately \$10,500 has been expended; however, Creatonomy costs are not fully accounted for yet. He reported the maximum amount to be spent is between \$15,000 and \$20,000. However, IT has not submitted their proposal, so it could go up to \$50,000. Other ideas raised to figure into the grant money would be:
  - Retain attorney or attorneys. If additional research is needed, will the attorney that has already been working in this arena take on this project?
  - Funds for marketing. Supposedly there is a state-wide marketing tool kit that can be used. Can counties use this same tool so that it does not become too time consuming to package something new together?
  - Is consumer education in the budget?
  - If or what technology, resources, or consultants need to be hired yet?
  - Are we to use the same functional screens and are the up-to-date?

The Governance Committee will meet to discuss the legal aspects and the IT committee will meet to discuss their needs for using grant dollars. This will be an agenda item for the next meeting on 3/7/07.

CMO's will meet with counties and their providers to find out the best way to set up networks so that the transition will go smoothly.

The question about what happens if a county is not happy with the overall plan. Would the county be out of the planning? No formal resolution was reached.

6. Joan (Sheboygan) had a previous engagement so did not attend today's meeting but the following report was offered from various members of the Communication/Stakeholders Workgroup:

Website: each county should provide their link to and from the FPCMC website.

Training: there is plenty of room left for the March dates in Madison, however, the April dates in Juneau is almost full, but will accept more in case there are no shows. There is still a need for case stories for the training sessions, not only successful one, but also ones from the waiting list are welcomed. Future sessions for just supervisors are still in the process of being coordinated.

Power Point: Members discussed and heard how using the presentations has gone so far. Two different county members concurred that their presentation went well along with many questions, but positive overall. It was suggested to have board members view the website prior to their meeting so they have a chance to prepare questions/comments to be answered at that time.

Other points of discussion regarding website included:

- Posting "future events" so that all events are known by the public to attend.
  - Notify clients/providers by letter as some are not aware of accessing the website.
  - FAQ section might have questions categorized in groups pertaining to different issues/concerns.
  - Website should have a link to the state and vice versa.
7. Sue (Jefferson) passed out resources on "How to Secure Medicaid Financial Participation for ADRC Functions" and "Aging and Disability Resource Center Business Plan" and discussed briefly. She again reiterated the conference in April will be very important for everyone to attend. She will check on the marketing tool kit that was discussed previously. Any other topics that need to be addressed should be directed to Sue. Staff are still concerned about job security. Members were e-mailed the Racine application, but no questions were raised at this time.
  8. IT committee will be meeting to discuss estimates and what is involved. Will report at next meeting.
  9. No other business to discuss at this time.
  10. There was no public comment at this time.
  11. Next meeting is scheduled on 3/7/07.
  12. Meeting was adjourned at 11:50 AM.